

STEVE BISSET
P.M.



Boeing Realty Corporation

MEMORANDUM

TO: GREG STEWART/TAIT
FROM: TOM OVERTURF
DATE: FEBRUARY 10, 1998
RE: CAPITOL METALS

A handwritten signature, likely of Tom Overturf, written in dark ink.

1. Site Survey/topographic and drainage system definition for east and south side service areas.
2. Mark on south and east boundary line fence, the proposed finish grade elevation necessary to divide surface flow to each respective property.
3. Survey and stake for construction the drainage swale running north (through east/rear yard and the drainage swale running west (through the south yard).
4. Prepare proposed site drainage and paving repair plan based on BRC's marking of primary and secondary repair areas and indicating the specification/paving section for repairs in accordance with use:
 - A. Primary area is that 10' wide strip along existing rail lines to be removed. (Note on plans) Must carry heavy trucks.
 - B. Secondary area is that additional paving to be replaced for proper drainage away from property lines, through engineered drainage swales on surfaces.
5. Abbreviated Construction Documents with description of work and abbreviated typical construction details delineating four (4) property line section details as typical.
6. It appears that this should be a maintenance project not requiring plan submittal to the City or permits, but you should verify. We will need 10 sets of these Construction Documents (consisting of one plan sheet and the remainder as 8½" x 11" abbreviated description and details sheets) by February 13, 1997.
7. Provide updated quote of fees for BRC approval.

TAO:kk